
PRIVACY NOTICE

BACKGROUND:

Tideswell Running Club understands that your privacy is important to you and that you care about how your personal data is used and shared online. We will only collect and use personal data in ways that are described here, and in a manner that is consistent with Our obligations and your rights under the law.

Please read this Privacy Notice carefully and ensure that you understand it. Your acceptance of Our Privacy Notice is deemed to occur upon your joining Tideswell Running Club (the Club). If you do not accept and agree with this Privacy Notice, you must not join the Club.

1. Definitions and Interpretation

In this Notice, the following terms shall have the following meanings:

“personal data”	means any and all data that relates to an identifiable person who can be directly or indirectly identified from that data. This definition shall, where applicable, incorporate the definitions provided in the EU Regulation 2016/679 – the General Data Protection Regulation (“GDPR”); and
“We/Us/Our”	means Tideswell Running Club, a running club affiliated to English Athletics Association reference number 7692226, whose registered address is Tideswell, Derbyshire, UK.

2. Information About Us

- 1.1 Our Data Protection Manager is Tony Dent and can be contacted by email at secretary@tideswellrunningclub.uk.
- 1.2 We are a member of the English Athletics Association.

3. What Does This Notice Cover?

This Privacy Notice applies Our use of your personal data to facilitate your membership of the Club and to provide you with renewal information and some information about running activities and events from time to time.

4. Your Rights

- 1.1 As a data subject, you have the following rights under the GDPR, which this Notice and Our use of personal data have been designed to uphold:
 - 1.a.1 The right to be informed about Our collection and use of personal data;
 - 1.a.2 The right of access to the personal data We hold about you (see section 9);
 - 1.a.3 The right to rectification if any personal data We hold about you is inaccurate or incomplete (please contact Us using the details in section 10);
 - 1.a.4 The right to be forgotten – i.e. the right to ask Us to delete any personal data We hold about you (We only hold your personal data for

a limited time, as explained in section 6 but if you would like Us to delete it sooner, please contact Us using the details in section 10);

- 1.a.5 The right to restrict (i.e. prevent) the processing of your personal data;
- 1.a.6 The right to data portability (obtaining a copy of your personal data to re-use with another service or organisation);
- 1.a.7 The right to object to Us using your personal data for particular purposes; and
- 1.a.8 Rights with respect to automated decision making and profiling.

1.2 If you have any cause for complaint about Our use of your personal data, please contact Us using the details provided in section 10 and We will do Our best to solve the problem for you. If We are unable to help, you also have the right to lodge a complaint with the UK's supervisory authority, the Information Commissioner's Office.

1.3 For further information about your rights, please contact the Information Commissioner's Office or your local Citizens Advice Bureau.

5. **What Data Do We Collect?**

We may collect some or all of the following personal data:

- 1.1 name;
- 1.2 address;
- 1.3 phone number;
- 1.4 date of birth;
- 1.5 gender;
- 1.6 Email address;

6. **How Do We Use Your Data?**

1.1 Our use of your personal data will always have a lawful basis, either because it is necessary for Our performance of a contract with you, because you have consented to Our use of your personal data (e.g. by subscribing to emails), or because it is in Our legitimate interests. Specifically, We may use your data for the following purposes:

- 1.a.1 Processing your membership of the Club;
- 1.a.2 Replying to emails from you;
- 1.a.3 Supplying you with emails that you have opted into (you may unsubscribe or opt-out at any time by contacting Us as set out in section 10);

1.2 All personal data is processed and stored securely and We do not keep your personal data for any longer than is necessary in light of the reason(s) for which it was first collected. Data will therefore be retained for 3 months following the date that your membership expires.

7. **How and Where Do We Store Your Data?**

- 1.1 Your data will only be on stored on GDPR (General Data Protection Regulation) compliant servers.
- 1.2 Data security is very important to Us, and to protect your data We have taken suitable measures to safeguard and secure data collected.

1.3 Steps We take to secure and protect your data include:

3.a.1 The deletion of all physical or electric copies of your data not held on Our servers.

8. Do We Share Your Data?

1.1 We do share your data with the English Athletics Association as they are the registered body of the Club and provide insurance for our activities. We also share this date with the English Athletics Association for the purposes of administering your membership. When you register with the English Athletics Association and make your payment for membership (which includes both the fee due for the Club and the English Athletics Association) this is through their own website and we are not responsible for the use of the data collected and you are advised to check their privacy notice before proceeding.

1.2 In certain circumstances, We may be legally required to share certain data held by Us, which may include your personal data, for example, where We are involved in legal proceedings, where We are complying with legal obligations, a court order, or a governmental authority

9. How Can You Access Your Data?

You have the right to ask for a copy of any of your personal data held by Us where such data is held. Under the GDPR, no fee is payable and We will provide any and all information in response to your request free of charge. Please contact Us for more details at secretary@tideswellrunningclub.uk or using the contact details below in section 10.

10. Contacting Us

If you have any questions about Our Site or this Privacy Notice, please contact Us by email at secretary@tideswellrunningclub.uk. Please ensure that your query is clear, particularly if it is a request for information about the data We hold about you (as under section 9, above).

11. Changes to Our Privacy Notice

We may change this Privacy Notice from time to time (for example, if the law changes). Any changes will be immediately posted on Our Web Site and you will be deemed to have accepted the terms of the Privacy Notice on your first use of Our Web Site following the alterations. We recommend that you check this page regularly to keep up-to-date.

I have read the Privacy Notice above. I understand that the Club will communicate with me by email regarding membership issues such as renewal or changes in provisions..

I **would like to / would not** (delete as appropriate) like to receive emails from the Club about events and general running news

Signed

Date: